Minutes of the meeting of   ASAP – Departmental Coordination   Meeting on 11/12/2015

The meeting started at 3.30 pm11/12/2015 in the chamber of Additional Chief Secretary to Government, Finance Department and Higher Education, with ACS in chair and the following officials attending the meeting:

Shri V. S Senthil, Additional Chief Secretary , General

Education Shri B .Srinivas, Secretary, Higher   Education

Shri Thomas Kuruvila, Additional Director Collegiate   Education

Shri George Thomas. K, Additional Secretary and Team leader,

ASAP , Shri. Naushad A.   Deputy Directior,   DHSE

Smt. D Geethakumari, DDE (QIP), DPI

Dr. G JanardanaKurup, Deputy Director, DVHSE

Dr. Rajookrishnan,   State - Co-ordinator, Colleges

Shri. K Ajith , State - Co-ordinator, Higher Secondary

Education Shri Anil Kumar T. V, Head – Training, ASAP

1.   The guidelines for the usage of computer lab proposed by ASAP has been approved by the committee. ASAP shall develop IT based Log book for the usage of infrastructure in SDC institutions as early as possible. The draft circular shall be shared to Directorate of Public Instruction, Directorate of Higher Secondary Education, Directorate of Vocational Higher Secondary Education and Directorate of Collegiate Education for circulating among the institutions concerned which shall be shared among the institutions by the department concerned.   **(Action ASAP)**

2.   The meeting suggested to draft a model circular requesting requirement of software in the individual institutions which is to be circulated to the institutions by Dept. Concerned.
                                (Action ASAP- DCE/DHSE/ DPI/DVHSE)

3.   Centralized Valuation camps: Hand over the list of institutions where the Centralized Valuation camps are proposed which will directly affect the functioning of SDC. Details of institutions thus collected are to be informed to the DHSE, to sort out the issue.
(Action ASAP- DHSE)

4.	Utilize the space during ASAP skill day without affecting skill classes in SDCs. This includes PSC exam. Issue direction to implementation in PTA/SMC
(Action ASAP- DCE/DHSE/ DPI/DVHSE) ▯

5.	SMILE campaign - Committee granted permission to start the campaign with maximum publicity.
(Action ASAP)

6.	A suggestion with regard to increase the campaign of ASAP, in order to expand more institutions. Change the mode of campaign and introduce new methods, mobile message etc, Victors channel, Youtube – questions, social media. (Action ASAP)

7.	Aptitude test for any student who wish to attempt the test shall be developed. (Action ASAP

8.	The foundation module will be started in 25 VHS Schools during the current year. Any increase in number shall be considered during next year.

	The meeting concluded at 4pm.