

URGENT

No.B3-2020/2015/Coll.Edn.

Directorate of Collegiate Education,
Thiruvananthapuram,
Dated: 15/12 /2015

CIRCULAR

Sub:- Collegiate Education Department – Establishment – Adhoc DPC (Higher) 2015-16-
Principal Promotion in Arts and Science Colleges – Confidential Reports - reg

The Adhoc Departmental Promotion Committee (Higher) for preparation of select list for promotion to the post of Principals of Government Arts & Science Colleges for the year 2015-16 is to be convened urgently. The names of the incumbents mentioned in the list appended are to be placed before the Departmental Promotion Committee. The Principals are requested to obtain their Confidential Reports and other documents for the last three years (2012, 2013 and 2014) calendar yearwise along with self assessment reports, attested copies of the **order of declaration of probation in the feeder category**, orders of sanction of Selection Grade placement and the leave details in the prescribed pro forma, and to forward the same to the **undersigned on or before ...28/12/2015..... positively**. The contact telephone numbers also have to be furnished. Those who wish to relinquish their right of promotion should submit statement of relinquishment (in triplicate) in the prescribed proforma (Performa attached) on or before...28/12/2015..... **This may be given top priority**. (For details please visit www.collegiateedu.Kerala.gov.in). Those who have already submitted their Confidential Reports are requested to forward the other documents as mentioned above.

List of Associate Professors

Sl.No	Name	Subject	Name of College	Remarks
1	Dr.Murugan K	Botany	University College, Trivandrum	Have submitted the CRs and Self appraisal only.
2	Dr.Sheela S	Botany	University College, Trivandrum	Have submitted all the documents required.
3	Dr.Mini I	Botany	University College, Trivandrum	Nil
4	Dr.P F Gopakumar	History	University College, Trivandrum	Nil
5	Sri.J Anil Kumar	Geography	University College, Trivandrum	Nil
6	Sri.V Ramakrishnan	Botany	Govt.Womens College , Trivandrum	Nil
7	Sri.J Vijayan	Commerce	BJM Govt.College, Chavara	Nil
8	Sri.K Hareesan	Commerce	GBC.Thalasery	Nil
9	Sri.M Chandrabhanu	Commerce	GBC.Thalasery	Nil
10	Smt.R I Santhi	Hindi	Govt.Womens College.TVM	Nil
11	Sri.George Mathew	Mathematics	Govt.Polytechnic, Perumbavoor	Nil
12	Smt.Rita Manuel	Botany	Maharajas College, Ernakulam	Nil


V.Vilasachandran Nair
Senior Administrative Officer
For Director of Collegiate Education

Copy to : 1) The Principals, Government Arts and Sciences
2) Stock File/Current File

STATEMENT OF RELINQUISHMENT

Having understood the provisions of G.O.(P)39/91 P&ARD, dated 7-12-1991, I.....(Name & Designation) in exercise of the right conferred under Rule 38 of Kerala State and Subordinate Service Rules, 1958 hereby relinquish my right for promotion/appointment by transfer as.....(Name of Post) and consequent benefits permanently/temporarily for a period of one year/..... years (specify the period in the case of temporary relinquishment) from the due date of promotion.

I do also hereby declare that nothing contained in the Kerala State Subordinate Rule, 1958 or in the Special Rules applicable to me shall be deemed to required recognition of my right of privilege to the extent to which I have so relinquished.

Signed on the day..... of2015

Signature
Name
Designation
Office

Witness

Name & Designation

Signature

1)

2)

// Countersigned//

Principal/Head of Institution.

Declaration

(Filled in pro forma to be attached along with the appraisal)

I.....do hereby declare that I am holding the post of in..... (Name of College) and entered in service onMy probation has been declared in the cadre of Junior Lecturer/Lecturer with effect from.....as per order no.....dated..... and I have completed 25 years of service in Arts and Science Govt.Colleges onI have taken.....years.....months..... days of Leave Without Allowance and the total period of my service break isand there is no disciplinary actions have been taken or pending against me/ the disciplinary actions taken or pending against me are.....

- Name and Signature -
- Designation -
- Subject -
- Name of Office -
- Phone No. -
- Sl. No. in the Circular -

// Countersigned//

Principal/Head of institution.