

No.UGC Cell 3/42641/2016/Coll.Edn.

Office of the Director of Collegiate
Education, Vikas Bhavan,
Thiruvananthapuram-33,
Dated : 05.12.2016.
Phone: 0471-2303107.

CIRCULAR

Sub:- Collegiate Education Department – UGC 6th Scheme – Pay
Revision Arrear for 3rd Installment - instructions - reg.

Ref:- 1. G.O.(P) No.22/16/.H.Edn. dt.03.12.2016.
2. This office circular of even no. dt. 3.12.216

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As per order cited above, the Government of Kerala have amended sanction to release the 3rd installment arrears of the UGC 6th scheme for the period from Q1.07.2008 to 30.06.2009,, Government have issued strict instruction to utilize the amount, to claim the central assistance before 31.12.16, the last date for preferring the claim before the Government of India. In the circumstance, in addition to this office circular cited all Aided College Principals are requested to adhere to the time limit as below.

- 1) A college shall prepare only one bill for the entire arrear claim of its staff including the arrears of the retired faculties worked during this period.
- 2) ~~Co-operate~~ ^{Corporate} managements shall ascertain that there is no double entry claims from multiple institutions.
- 3) Arrears of the existing staff will be credited to their PF account and retired and retiring employees who have closed their PF account, ~~other relieved employees~~ shall be paid in cash.

- 5) The Deputy Directors shall verify the claim and forward the authorized bills to the concerned treasuries.
- 6) The Principals will consolidate the claims and report the same to the Deputy Directors on 24.12.2016.
- 7) The Deputy Directors shall consolidate and submit the reports on 26.12.2016 to the Directorate of Collegiate Education in the mail ID ugccelldce@gmail.com.
- 8) Queries if any may be send to the mail ID above and on the telephone No.0471-2303107 (228)

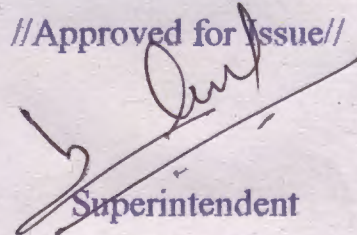
Sd/-

Dr. Padmakumari A.N. (I/C)
Additional Director of Collegiate Education.

To

1. All Government College Principals
2. All Aided College Principals
3. All Deputy Directors of Collegiate Education
4. All Government Law College Principals
5. CF/SF.

//Approved for Issue//


Superintendent

Annexure

Name of Institution	No. of Total Teaching Staff for arrear claim	No. of Teaching staff who have claimed the amount	Amount		Total
			Pay	AGP	