



GOVERNMENT OF KERALA

Higher Education (K) Department
24/03/2020, Thiruvananthapuram

No: K1/52/2020/HEDN

From
Principal Secretary to Government

To

1. The Director of Collegiate Education, Thiruvananthapuram.
2. The Director of Technical Education, Thiruvananthapuram.
3. The Deputy Director General, NCC, Thiruvananthapuram
4. State Librarian, State Central Library, Thiruvananthapuram.
5. The Secretary, Kerala State Library Council, Thiruvananthapuram
6. The State Liaison Officer, State Level NSS Cell, 6th Floor, Vikas Bhavan, Thiruvananthapuram
7. The Commissioner for Entrance Examinations, Thiruvananthapuram
8. The Managing Director, Kerala State Centre for Advanced Printing and Training, H.O. Complex, Vattiyookavu, Thiruvananthapuram - 13
9. The Director, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud, Thiruvananthapuram
10. The Director, Kerala State Science and Technology Museum, Thiruvananthapuram
11. The Director of LBS Centre, Thiruvananthapuram
12. The Director, Centre for Continuing Education Kerala, Anathara Lane, Charachira, Kowdiar P.O., Thiruvananthapuram - 3

13. The Principal, Law College, Thiruvananthapuram/Ernakulam/Thrissur/Kozhikode.
14. The Registrar, University of Kerala, Thiruvananthapuram/ M.G. University, Kottayam/ Sree Sankaracharya University Sanskrit, Kalady, Ernakulam/ Cochin University of Science and Technology, Kochi/ Calicut University, Malappuram/ Kannur University, Kannur/ Malayalam University, Thirur/ National University of Advanced Legal Studies, NUALS Campus, H.M.T. Colony P.O., Kalamassery, Ernakulam/ A P J Abdul Kalam Technological University, College of Engineering Campus, Thiruvananthapuram
15. The Member Secretary, Kerala State Higher Education Council, KSSTM Campus, Vikas Bhavan P.O., Thiruvananthapuram
16. The Director, Kerala Council for Historical Research, Vyloppilly Samskrithi Bhavan, Nalanda P.O., Thiruvananthapuram.
17. The Director, K.R. Narayanan National Institute of Visual Science and Arts, Thekkumthala, Kanjiramattom P.O., Kottayam, Kerala – 686585
18. The Additional Secretary, ASAP, Higher Education Department, Government of Kerala, 3rd Floor, Trans Towers, Vazhuthacaud, Thiruvananthapuram.

Sir,

Sub: Higher Education Department - Arrangement for the functioning of Office owing to the lock down in connection with COVID - 19 - Instructions - Reg.

Ref: 1. G.O (Ms) No:49/2020/GAD Dated, 23-03-2020.
2. G.O (Rt) 489/2020/HEDN Dated, 23-03-2020.

In connection with the Lock Down imposed as a part of the measures to stop the wide spread of Novel Corona Virus (COVID-19), the following are additionally ordered.

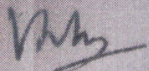
1. The Directorates of Collegiate Education and Technical Education and Commissionerate of Entrance Examinations shall function during Lock Down. The Heads of Institutions shall be present with the support of not more than four staff, who may be posted on rotation.
2. The campuses and hostels of Colleges/Universities will be requisitioned for management of COVID-19 patients or for their observation or isolation. Hence as informed earlier, Principals have to ensure that the hostels are ready for occupancy. The Principals/Heads of Institutions of Colleges and Universities need not attend office everyday but will have to be on call 24/7 and may have to rush to their offices at very short notice. They should be in direct contact with

their key staff through phone/electronic means on all days.

- Principals/ Heads of Institutions should take necessary steps to ensure that the salary bills are prepared in time and the salary is disbursed and take steps to facilitate superannuation of those retiring on 31/03/2020

Yours Faithfully,
DR. USHA TITUS
Principal Secretary to Government

Approved for Issue

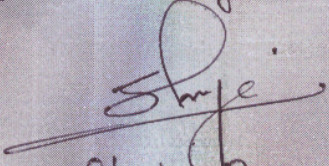

Section Officer

C2/Misc/2020/coll Edn.

Dated 25/03/2020

Copy Communicated to Deputy Directors (principals),
Wardens of Hostels for Compliance and urgent
necessary action.

Rupm
25/03/2020.


Shuja R.
Senior Administrative
for DCE Office.

